



Wolf Creek Nuclear  
Operating Corporation



Dec. 10, 2003

To: Fellow Configuration Management Practitioners

Subject: 2004 CMBG Conference

The CMBG in Co-operation with the IAEA is sponsoring the 2004 annual conference in Kansas City, MO June 6 -9, 2004.

The CMBG invited the IAEA to actively participate in this year's annual conference. The IAEA accepted our invitation and is supporting the program by soliciting member attendance and encouraging active participation. We are working with the IAEA's Division of Nuclear Power to coordinate the IAEA's participation with conference activities.

Wolf Creek Nuclear Operating Corporation is pleased to have the opportunity to host this historic conference, June 6 - 9, 2004 at **The Westin Crown Center** in Kansas City, MO.

As the host of this year's conference, we want to share some information about the conference so you can make plans to attend this important event. The conference promises to be another informative and interactive benchmarking forum.

The theme is "Configuration and all that jazz" reflecting the expanding scope and diversification of the configuration management discipline and this year's conference site, Kansas City, Missouri. (home to a great jazz tradition). You can visit the CMBG website at [www.cmbg.org](http://www.cmbg.org) for information about this and past conferences.

**The Westin Crown Center** in Kansas City, MO will be an excellent venue for our conference. We encourage you to bring your family to enjoy the wide array of tourism and recreational opportunities in the Kansas City area. Information about the area is provided in the attachment or on the CMBG website.

We will finalize conference topics soon, based primarily on feedback received from 2003 CMBG conference attendees. Once topics are selected and break-out sessions are finalized, registration will be made available on-line.

This mailing is distributed to configuration management practitioners identified in the CMBG database. If you are not the appropriate person to receive this notice at your company or facility, or if there are others in your organization you feel would benefit from attending this conference, please forward it to the correct person(s). We request you let us know the names of the appropriate people to receive this and email addresses of any additional personnel you may have notified to enable us to update our database for future communications. Please e-mail this information to [cmbg2004@wcnoc.com](mailto:cmbg2004@wcnoc.com).

If you have questions or would like more information about the conference, contact me at (620) 364-8831, ext. 8462 email: [keharve@wcnoc.com](mailto:keharve@wcnoc.com) or Jackie Harder at (620) 364-8831, ext. 8556 email: [jaharde@wcnoc.com](mailto:jaharde@wcnoc.com).

We look forward to seeing you in Kansas City in June.

Sincerely,

Keith Harvey  
P. O. Box 411  
Burlington, KS 66839  
Wolf Creek Nuclear Operating Corporation (WCNOC)

2004 CMBG Conference Information

Theme: Configuration and all that jazz

When: June 6 - 9, 2004

Location The Westin Crown Center

One Pershing Road

Kansas City, MO 64108

Phone (816) 474-4400

Website: [www.westin.com/kansascity](http://www.westin.com/kansascity)



Conference registration

The conference registration fee is \$200. It includes breakfasts, lunches and refreshments during breaks as well as the service fees for the CMBG website server and name. More conference registration information will be available in the next conference communication.

Hotel reservations

You must reserve your own guestroom for your stay at the conference. We strongly encourage you to make your room reservations at The Westin Crown Center as early as possible by calling 1-888-627-8538. Inform the hotel reservations desk that you are with the Wolf Creek Nuclear Operating Corporation Configuration Management Conference to receive the \$119/night rate (single or double). The cut off date for this rate is May 9, 2004. After this date, reservations will be accepted on a space available basis at the best available rate.

Air transportation

Several major airlines have regular service into Kansas City International Airport (MCI). There is a shuttle service from the airport to area hotels. Cabs are also available.

### Attractions

There are many sites and attractions around Kansas City. Worlds of Fun and Oceans of Fun are among the best amusement parks in the country. There are museums such as the Jazz Museum <http://www.americanjazzmuseum.com/> and the Negro League Baseball Museum, <http://www.nlbm.com/>. The Country Club Plaza offers a unique shopping and dining experience. To see more area shops and malls go to <http://www.experiencekc.com/shopping.html>.

For those wishing to arrive early or stay late to enjoy the Kansas City experience, we have arranged for the conference guest room rate to be extended **The Westin Crown Center** for three days prior to and three days after the conference.

### Conference related events

Pre-conference reception: As with prior conferences, we are planning a “get-acquainted reception” on Sunday evening at the hotel. This will be a great opportunity to meet and talk with those attending the conference in a relaxed, informal setting.

### Preliminary Agenda Topics (based on feedback gathered at 2003 conference)

We are looking for presenters, facilitators or subject-matter experts to assist. If you are interested in participating in one of these roles, please contact Keith Harvey (620) 364-8831, ext. 8462 or via email at [keharve@wcnoc.com](mailto:keharve@wcnoc.com).